

WEBVTT

1

00:00:02.220 --> 00:00:03.210

Sharon Burney: We are going

2

00:00:04.600 --> 00:00:12.770

Sharon Burney: We are going to begin with a brief 20-minute video that we have for you on the application process of

3

00:00:12.850 --> 00:00:15.970

Sharon Burney: this next cohort of *Digitizing Hidden Collections*

4

00:00:16.129 --> 00:00:21.940

Sharon Burney: and then, after that, we'll be followed live with some questions and answers so here we go.

5

00:00:26.040 --> 00:00:36.059

Louisa Kwasigroch: Hello, and welcome to the first applicant webinar for the third cycle of CLIR's *Digitizing Hidden Special Collections and Archives: Amplifying Unheard Voices* program.

6

00:00:36.400 --> 00:00:45.769

Louisa Kwasigroch: I'm Louisa Kwasigroch, managing director and manager of the CLIR Grants team, and we are so glad to be here to share some information about the call for applications.

7

00:00:48.760 --> 00:00:54.220

Louisa Kwasigroch: We will start by making some introductions, first to this platform and then to our team.

8

00:00:56.030 --> 00:01:01.109

Louisa Kwasigroch: To start, we want to share some notes about how you can use Zoom during this session.

9

00:01:01.680 --> 00:01:05.360

Louisa Kwasigroch: A live transcript is being generated, if you'd like to utilize it.

10

00:01:05.470 --> 00:01:11.270

Louisa Kwasigroch: To turn on this feature, click the "CC Show Captions" button at the bottom of your Zoom window.

11

00:01:11.700 --> 00:01:19.230

Louisa Kwasigroch: Attendees will be muted throughout the presentation. However, you're welcome to use chat for general introductions and conversation.

12

00:01:19.520 --> 00:01:26.620

Louisa Kwasigroch: If a chat box isn't already displaying on your screen, you can hover your mouse toward the bottom of the zoom window and open it manually.

13

00:01:26.890 --> 00:01:32.809

Louisa Kwasigroch: To send a message to everyone, remember to change the default from "Host and Panelists" to "Everyone."

14

00:01:33.330 --> 00:01:39.399

Louisa Kwasigroch: Because chat can get busy, we ask that you use a separate Q&A box to ask questions today.

15

00:01:39.840 --> 00:01:43.000

Louisa Kwasigroch: This box can be opened the same way as the chat box.

16

00:01:43.120 --> 00:01:49.509

Louisa Kwasigroch: You can submit questions at any point during the webinar, and we'll do our best to answer them at the end of the session.

17

00:01:50.090 --> 00:02:00.579

Louisa Kwasigroch: If you're following along with those questions as they come in, you can upvote them if they're similar to your own to let us know that it would be helpful to you to have them answered live.

18

00:02:01.010 --> 00:02:10.250

Louisa Kwasigroch: If we don't have time to get to all the questions, we'll compose responses to the remaining ones and post all the answers along with a session transcript.

19

00:02:10.780 --> 00:02:19.009

Louisa Kwasigroch: The Q&A session recording and transcript will be available on our website's [Apply for an Award](#) page by the end of next week.

20

00:02:22.540 --> 00:02:39.409

Louisa Kwasigroch: The Council on Library and Information Resources, or “CLIR,” is an independent nonprofit organization with a mission to forge strategies, to enhance research teaching and learning environments in collaboration with libraries, cultural institutions and communities of higher learning.

21

00:02:39.810 --> 00:02:46.840

Louisa Kwasigroch: Although we're talking about a funding opportunity today, it's essential to understand that CLIR is not a funding agency.

22

00:02:47.090 --> 00:02:51.719

Louisa Kwasigroch: Instead, our programs are supported through sponsorships and external funding.

23

00:02:52.230 --> 00:03:02.879

Louisa Kwasigroch: For the *Digitizing Hidden Collections: Amplifying Unheard Voices* program, we receive funding from the Andrew W. Mellon Foundation and CLIR acts as the regrating agency.

24

00:03:03.080 --> 00:03:11.369

Louisa Kwasigroch: Just as we receive proposals and reports from grant recipients, we also send proposals and reports to Mellon and other funding organizations.

25

00:03:15.290 --> 00:03:22.100

Louisa Kwasigroch: CLIR's work is accomplished by a relatively small staff of about 20 geographically distributed individuals.

26

00:03:22.590 --> 00:03:25.580

Louisa Kwasigroch: Today's webinar is hosted by the CLIR Grants team,

27

00:03:25.620 --> 00:03:33.650

Louisa Kwasigroch: which administers CLIR's active regrating programs, offering support for the entire grant cycle from application to final report.

28

00:03:34.200 --> 00:03:35.800

Louisa Kwasigroch: Our team consists of

29

00:03:35.890 --> 00:03:39.550

Louisa Kwasigroch: Sharon Burney, a Program Officer in Gainesville, Florida.

30

00:03:40.040 --> 00:03:43.909

Louisa Kwasigroch: Alyson Pope, a Program Officer in Pittsburgh, Pennsylvania.

31

00:03:44.490 --> 00:03:48.140

Louisa Kwasigroch: Jane Larson, a Program Associate in Pittsburgh, Pennsylvania.

32

00:03:48.700 --> 00:03:52.780

Louisa Kwasigroch: and Lizzi Albert, Deputy Operations Officer in Washington, DC.

33

00:03:52.940 --> 00:03:55.320

Louisa Kwasigroch: And I'm based near Chicago, Illinois.

34

00:03:55.800 --> 00:04:00.390

Louisa Kwasigroch: If you have technical difficulties during the session send me a message in Zoom.

35

00:04:04.290 --> 00:04:22.760

Sharon Burney: Our team would like to center today's conversation by acknowledging that as residents of the United States, we are speaking to you from the unceded land of many Indigenous peoples. I'd like to respectfully acknowledge and recognize the original and current caretakers of the land, water, and air where I live:

36

00:04:22.790 --> 00:04:28.129

Sharon Burney: the Timucua and Seminole peoples and their ancestors and descendants.

37

00:04:28.250 --> 00:04:39.110

Sharon Burney: I am grateful to have the opportunity to live and work in their homelands. I ask you to join me in acknowledging all Indigenous communities, their elders, both past and present,

38

00:04:39.130 --> 00:04:54.040

Sharon Burney: and future generations. May this acknowledgment and the program we're speaking about today demonstrate CLIR's commitment to beginning the process of working to dismantle the ongoing legacies of settler colonialism.

39

00:04:56.900 --> 00:05:09.369

Sharon Burney: Now that we've introduced ourselves, we'd love to hear from you, so please feel free to share your name, organizational affiliation where you live, and any land acknowledgement acknowledgements in the chat.

40

00:05:10.310 --> 00:05:23.510

Sharon Burney: During the rest of our time together, we'll offer: A program overview, including some history of *Digitizing Hidden Collections*, what Amplifying Unheard Voices adds, and definitions of core components of this program,

41

00:05:23.590 --> 00:05:35.059

Sharon Burney: Some detailed instructions and tips for applying to the program, including what to expect in the two parts of this program's application process; and time to answer your questions,

42

00:05:37.410 --> 00:05:39.080

Sharon Burney: Now

43

00:05:39.090 --> 00:05:44.540

Sharon Burney: let's move into an overview of the *Digitizing Hidden Special Collections and Archives* program.

44

00:05:46.740 --> 00:05:54.649

Sharon Burney: The 2021 call for proposals launched the third iteration of a CLIR program whose roots date back to 2008.

45

00:05:54.960 --> 00:06:07.859

Sharon Burney: What started as a funding opportunity for nonprofit organizations to catalog hidden collections has transformed to continue the work of the digitization program with a thematic focus.

46

00:06:08.010 --> 00:06:14.319

Sharon Burney: The cataloging Hidden Collections program supported more than 170 organizations

47

00:06:14.360 --> 00:06:19.300

Sharon Burney: with 128 projects documenting over 6 million items.

48

00:06:19.690 --> 00:06:38.570

Sharon Burney: The work of the first iteration of Digitizing Hidden Collections is coming to a close but still underway, with more than 194 organizations participating in 101 funded projects that have already created more than 9 million master digital files.

49

00:06:42.620 --> 00:06:51.309

Sharon Burney: *Amplifying Unheard Voices* awarded funding to 16 projects at 49 organizations in its first cohort.

50

00:06:51.600 --> 00:06:55.319

Sharon Burney: The second cohort's funded projects will be announced in the fall.

51

00:07:00.510 --> 00:07:18.969

Sharon Burney: *Amplifying Unheard Voices* aims to fund projects that propose to digitize materials that deepen public understanding of the histories of people of color and other communities and populations whose work, experiences and perspectives have yet to be sufficiently recognized in digital collections.

52

00:07:19.130 --> 00:07:44.859

Sharon Burney: This often "hidden" histories include, but are not necessarily limited to those of Black, Indigenous, Latiné, and other People of Color; Women; Gay, Lesbian, Bisexual, Transgender, Non-binary, and other Genderqueer people and communities; Immigrants; Displaced populations; Blind, Deaf, and Disabled people and communities; and Colonized, Disenfranchised, Enslaved, and Incarcerated people.

53

00:07:44.970 --> 00:07:50.580

Sharon Burney: and Colonized, Disenfranchised, Enslaved, and Incarcerated people.

54

00:07:54.480 --> 00:08:07.920

Sharon Burney: The program's [core values](#) reflect its broad objectives and thematic focus. You can use these core values as you develop projects, ensuring reviewers can see these elements woven throughout your application.

55

00:08:08.320 --> 00:08:20.970

Sharon Burney: Our reviewers will also focus their evaluations of applications on these same values. In the past, the program's values motivated the development of collections-focused projects.

56

00:08:21.030 --> 00:08:31.290

Sharon Burney: Still, we hope the new core values will encourage and challenge organizations to see how their digitization work can be people-focused, too.

57

00:08:31.740 --> 00:08:38.889

Sharon Burney: More information on the core values is on the [homepage of the program](#) and the frequently asked questions.

58

00:08:41.220 --> 00:08:43.700

Alyson Pope: So what do we mean by digitization?

59

00:08:43.929 --> 00:08:55.909

Alyson Pope: All projects submitted for consideration must have digitization as the primary activity which means the creation of digital representations of unique physical artifacts or objects.

60

00:08:55.970 --> 00:09:09.879

Alyson Pope: While description, such as cataloging or metadata creation, and other work to enhance access, such as transcription or translation, may be included in projects, that work must be supplemental to the digitization work.

61

00:09:09.900 --> 00:09:21.609

Alyson Pope: This program does not support further description, manipulation, or migration to alternative digital formats for content that was born-digital or has been previously digitized.

62

00:09:22.020 --> 00:09:45.650

Alyson Pope: The original objects nominated for digitization may be in any format, and projects may combine digitization of materials from a variety of formats, such as books, manuscripts, maps, 3D objects, textiles, various audio/visual formats, and more. If you have questions about what qualifies as a digitization project, contact the CLIR Grants Team.

63

00:09:49.060 --> 00:10:14.949

Alyson Pope: Next, what do we mean by hidden? For this program, applicants are asked to convincingly demonstrate that the materials nominated for digitization cannot meaningfully impact public understanding of people, communities, and populations whose work, experiences, and perspectives have been insufficiently recognized or attended in the past until those materials are digitized, discoverable, and accessible in ethical,

64

00:10:14.950 --> 00:10:22.179

Alyson Pope: respectful, and legal ways. Explaining how digitization is critical to opening access to the materials is essential.

65

00:10:22.210 --> 00:10:46.379

Alyson Pope: We expect collections nominated for digitization to be in various stages of description, ranging from fully processed or accessioned to minimal or no descriptive records available. Applicants are encouraged to design projects that fill description gaps in projects, using digitization workflows to think about how item or collection descriptions can be enhanced, corrected, and created.

66

00:10:50.710 --> 00:11:07.420

Alyson Pope: And finally, what do we mean by collections? You'll note that the title of this program more specifically mentions special collections and archives. For this program, special collections are rare or unique materials housed in secure, monitored environments and made available to the general public.

67

00:11:07.470 --> 00:11:18.159

Alyson Pope: Archives are unique, often unpublished, materials associated with a specific individual, topic, location, or organization of historical and/or cultural interest.

68



00:11:18.430 --> 00:11:27.079

Alyson Pope: While the materials nominated for digitization may be in any physical format, they must be owned and held by an eligible organization.

69

00:11:27.120 --> 00:11:40.120

Alyson Pope: Because of the thematic focus, the materials must also have been created by or describe people of color or other communities and populations whose work, experiences, and perspectives fit the program's scope.

70

00:11:43.120 --> 00:11:59.790

Alyson Pope: Visit the [Funded Projects](#) page for an idea of the scope and scale of work funded through this program. We are also working to update the [Apply for an Award](#) page with some application examples from Cohort 1 awardees; you can see a sampling of their representative images here.

71

00:12:05.840 --> 00:12:08.260

Jane Larson: Now we'll work through how to apply.

72

00:12:10.800 --> 00:12:17.240

Jane Larson: We have provided all the information you should need on our Digitizing Hidden Collections program pages.

73

00:12:17.520 --> 00:12:21.860

Jane Larson: We'll share the links throughout the presentation and point to specific resources.

74

00:12:22.180 --> 00:12:32.119

Jane Larson: The recording of this webinar, the slides, and a transcript of questions and answers will also be posted on the [Apply for an Award](#) page by August 29th for your later reference.

75

00:12:35.400 --> 00:12:41.350

Jane Larson: As you consider applying to our program, the most essential resource for you is the [Application Guidelines](#).

76

00:12:41.610 --> 00:12:46.560

Jane Larson: Combining instructions and insights into the program and its application process,

77

00:12:46.590 --> 00:12:53.940

Jane Larson: the guidelines also allow you to draft responses to questions before adding them to our online grant application platform.

78

00:12:54.430 --> 00:12:59.060

Jane Larson: A view-only Google Doc is linked to the [Apply for an Award](#) program page.

79

00:12:59.290 --> 00:13:07.479

Jane Larson: Users without a Google account can access this version and download the document in whatever file format they wish, using the “File” menu.

80

00:13:08.030 --> 00:13:10.040

Jane Larson: For those with a Google account,

81

00:13:10.100 --> 00:13:15.059

Jane Larson: we've also included a [link to create an editable copy of the document automatically](#).

82

00:13:15.850 --> 00:13:22.109

Jane Larson: An updated version of the guidelines will be shared with those invited to submit a final application to the program.

83

00:13:25.980 --> 00:13:33.620

Jane Larson: The initial application comprises 9 discrete tasks in 4 forms to collect information about your organization and project.

84

00:13:33.980 --> 00:13:40.569

Jane Larson: The [Application Guidelines](#) address each task in much greater detail, but will cover a few important points today.

85

00:13:44.040 --> 00:13:52.160

Jane Larson: The first task asks you to confirm your organization's eligibility, any collaborating organizations, and your project.

86

00:13:52.370 --> 00:13:56.939

Jane Larson: We also include all eligibility details on our website and in the guidelines.

87

00:13:57.330 --> 00:14:06.279

Jane Larson: In the Initial Application we do not request any documentation confirming the eligibility of organizations according to our program's instructions.

88

00:14:06.720 --> 00:14:12.270

Jane Larson: Documentation will be required if your proposal is invited to submit a final application.

89

00:14:15.990 --> 00:14:24.600

Jane Larson: Of particular note, this program requires that materials nominated for digitization be owned and held by eligible organizations.

90

00:14:24.760 --> 00:14:31.440

Jane Larson: If you're proposing a project that includes the digitization of materials from multiple eligible organizations,

91

00:14:31.470 --> 00:14:35.019

Jane Larson: we strongly recommend that you design a collaborative project.

92

00:14:39.050 --> 00:14:46.069

Jane Larson: In the Applicant Information task, you'll be asked to provide information on the organizations involved in the project.

93

00:14:46.350 --> 00:14:56.159

Jane Larson: If this initial application round, we're most interested in collecting information on the potential collaborating organizations, if applicable.

94

00:14:56.490 --> 00:15:04.299

Jane Larson: While collaboration is not a requirement of this program, our core values support authentic partnerships, which can take many forms.

95

00:15:04.340 --> 00:15:16.990

Jane Larson: For this program, remember that organizations named collaborators typically contribute materials for digitization and/or provide critical support for creating and maintaining access to digitized items over time.

96

00:15:17.380 --> 00:15:22.830

Jane Larson: The Final Application will ask more descriptive information on the nature of any collaborations.

97

00:15:23.150 --> 00:15:28.900

Jane Larson: Please explore the [Application Guidelines](#) and our online [FAQ](#). For more information on collaboration.

98

00:15:30.020 --> 00:15:36.700

Jane Larson: All projects must assign at least one and no more than three principal investigators (or PIs) to the project.

99

00:15:37.380 --> 00:15:41.629

Jane Larson: PIs are CLIR's primary contacts throughout the application and funding process.

100

00:15:41.870 --> 00:15:46.970

Jane Larson: Applicants do have the option of listing an additional contact during the application phase.

101

00:15:50.070 --> 00:16:16.499

Alyson Pope: The next task asks applicants to supply basic project information. As part of this section, we ask applicants to assign up to six keywords or phrases that best describe the fields of study connected to your project. Rather than using general terms like "digitization" -- which we assume will apply to all the projects submitted to the program -- think of words or phrases that would help others quickly understand the content of the materials nominated for digitization.

102

00:16:16.700 --> 00:16:23.420

Alyson Pope: CLIR staff will likely use this information to help us as we assign applications to reviewers for evaluation.

103

00:16:23.980 --> 00:16:34.430

Alyson Pope: For those familiar with our program, we've always asked whether or not a proposal is a resubmission to the program followed by space that allows applicants to address previous comments from reviewers.

104

00:16:34.700 --> 00:16:45.880

Alyson Pope: We will still ask applicants whether or not they are resubmitting to the program, but there is no space here to address any changes, as the program has changed over the years.

105

00:16:46.140 --> 00:16:59.799

Alyson Pope: As you enter the information on the size of your request and the project timeline, abide by the program's restrictions. All projects should request a minimum of 50,000 and a maximum of 30,000 300,000. Apologies, 300,000.

106

00:16:59.840 --> 00:17:11.550

Alyson Pope: Funding amounts will be awarded in US dollars, with actual funds distributed according to the location of the lead applicant organizations based on current exchange rates as necessary.

107

00:17:11.750 --> 00:17:18.889

Alyson Pope: All projects must be 12, 24, or 36 months, and begin on January 1, 2026.

108

00:17:21.200 --> 00:17:40.560

Alyson Pope: The Initial Project Details tasks contain the primary content of the Initial Application. This is where we ask applicants to tell the story of their materials and their organization and explain the need for funding from this program. Each of the six prompts allows up to 500 words to engage the reviewers in your story.

109

00:17:40.600 --> 00:17:49.080

Alyson Pope: The responses to each of these prompts connect to the core values of this program, and for those invited will be used to start building final application submissions.

110

00:17:49.270 --> 00:17:57.100

Alyson Pope: Reviewers will be using a rubric for the assessment of initial applications, and these prompts will provide the heart of your proposal in their assessment.

111

00:17:57.360 --> 00:18:08.109

Alyson Pope: The [Application Guidelines](#) offer instructions and deeper insights into these prompts to help guide your application writing. They also contain the rubric that reviewers will use as an appendix.

112

00:18:13.950 --> 00:18:18.440

Alyson Pope: Two upload sections have been added to the initial application this cycle.

113

00:18:18.690 --> 00:18:30.570

Alyson Pope: The first is an estimated budget narrative for the project costs broken down by the program's allowable cost categories. The [Application Guidelines](#) provide full details on allowable costs and budget limits.

114

00:18:30.680 --> 00:18:37.760

Alyson Pope: This is meant to serve as a ballpark estimate, with the understanding that it may be adjusted if invited to the final application round.

115

00:18:38.000 --> 00:18:42.320

Alyson Pope: There are no service provider quotes required in the initial application.

116

00:18:43.240 --> 00:18:59.660

Alyson Pope: The second is an optional space for additional uploads. Applicants can include appendices with this application, provided their relevance to the project is clear and their length is reasonable given anticipated heavy demands on review panelists. Time

117

00:19:00.050 --> 00:19:10.450

Alyson Pope: Some examples of relevant additional document uploads could be a collection assessment document or donor agreements related to the materials being proposed for digitization.

118

00:19:13.170 --> 00:19:26.229

Alyson Pope: Once you've completed all of the required tasks in the online system, you'll have the option to review and submit your proposal. This gives you one last chance to review everything you've written and upload it and go back to make edits.

119

00:19:26.250 --> 00:19:42.740

Alyson Pope: Once you are confident your application is complete, click the "Submit Your Application" button and click "Submit" again if prompted. Once submitted, you'll see your application in the "My Applications" space and be able to download a copy for your records.

120

00:19:42.800 --> 00:19:56.300

Alyson Pope: A confirmation email will be sent from the SM Apply system; check your spam folders if you don't see that within 24 hours. The grants team is always happy to answer any questions about the application submission process.

121

00:19:58.470 --> 00:20:04.039

Alyson Pope: An independent review panel reviews applications for the *Digitizing Hidden Collections* program.

122

00:20:04.090 --> 00:20:13.939

Alyson Pope: CLIR maintains a largely standing panel of reviewers with expertise in digitization, digital collections, rights, ethics, and re-use in various academic subjects.

123

00:20:14.050 --> 00:20:19.919

Alyson Pope: Their names and affiliations will be posted on our website by the end of the initial application period.

124

00:20:19.980 --> 00:20:30.390

Alyson Pope: During the initial review process, at least two reviewers read each application, and a portion of applications will be invited to prepare an application for the final stage.

125

00:20:37.810 --> 00:20:55.279

Sharon Burney: Initial applications must be submitted online by October 30, 2024. We anticipate that all organizations that submit an initial application will be notified if they are invited to submit a final application in mid-February 2025.

126

00:20:55.490 --> 00:21:07.209

Sharon Burney: We anticipate providing additional support to those organizations invited to the final round to help develop initial applications into competitive final applications.

127

00:21:07.420 --> 00:21:13.670

Sharon Burney: This will involve a number of individuals from CLIR's community including review panel members.

128

00:21:13.710 --> 00:21:19.510

Sharon Burney: We anticipate making the public announcement of funded projects in November of 2025.

129

00:21:22.080 --> 00:21:32.180

Sharon Burney: Details of the final application are still in progress. However, we anticipate that the size and scope of the application will be similar to the previous

130

00:21:32.250 --> 00:21:34.870

Sharon Burney: *Digitizing Hidden Collection* cycles.

131

00:21:34.880 --> 00:21:48.630

Sharon Burney: We aim for you to use the groundwork of your initial application to build the complete final application. It may be productive in this stage to think about how you'll expand your responses in the final round,

132

00:21:48.710 --> 00:21:54.940

Sharon Burney: providing more complete descriptions of the collections, their significance and potential impact,

133

00:21:55.010 --> 00:22:00.510

Sharon Burney: and the project design and long-term sustainability of the digital deliverables.

134

00:22:03.610 --> 00:22:14.890

Sharon Burney: We're anticipating an application that includes ten general sections. We expect the applicant information and project summary to remain the same as during the initial round.

135

00:22:15.040 --> 00:22:22.369

Sharon Burney: Most of the final application will expand upon your initial application, including description and content;

136

00:22:22.650 --> 00:22:24.929



Sharon Burney: rights, ethics and re-use;

137

00:22:24.980 --> 00:22:28.029

Sharon Burney: significance and context of the materials;

138

00:22:28.100 --> 00:22:30.669

Sharon Burney: the potential impact of the project;

139

00:22:30.730 --> 00:22:33.189

Sharon Burney: the institutional capacity;

140

00:22:33.340 --> 00:22:34.490

Sharon Burney: and budget

141

00:22:34.960 --> 00:22:37.090

Sharon Burney: and funding documents.

142

00:22:37.150 --> 00:22:41.840

Sharon Burney: The section that will require the most development will be the project work plan.

143

00:22:41.990 --> 00:22:48.710

Sharon Burney: The final application will also require uploads, including letters of support from your organization,

144

00:22:48.870 --> 00:22:53.109

Sharon Burney: the communities represented in the materials, and scholars.

145

00:22:53.200 --> 00:23:06.749

Sharon Burney: The [Application Guidelines](#) for the initial application include the outline of the final application sections shown here to encourage forethought for expanding on initial application if invited.

146

00:23:32.310 --> 00:23:34.160

Lizzi Albert (she/hers): Sharon. I believe you're muted.

147

00:23:36.710 --> 00:23:55.709

Sharon Burney: Thank you, Lizzi. Before we move into our question and answer time, we want to note a super short [survey](#) about the webinar. This is part of our program assessment. So your honest feedback on the webinar will help us in our future support efforts. We'll share the link in the chat and include it in an automated message after the event.

148

00:23:55.840 --> 00:24:13.569

Sharon Burney: So now it's time to turn to your questions, and we'll do our best to answer as many as we can, and any unanswered questions will be answered in our transcript, which will be shared on our website along with the webinar recording. And we hope to stop at 2:00, so we'll try to answer as many as we can.

149

00:24:20.570 --> 00:24:22.400

Alyson Pope (she/her): Sharon, you want me to take a first one?

150

00:24:22.400 --> 00:24:23.410

Sharon Burney: Yes, please.

151

00:24:23.410 --> 00:24:25.149

Alyson Pope (she/her): So I'll start from the top.

152

00:24:25.576 --> 00:24:38.339

Alyson Pope (she/her): The question is, how many have shown up today, and how many grants do you give versus rejections? There are over a hundred attendees in this year's, in this current webinar.

153

00:24:38.977 --> 00:25:02.840

Alyson Pope (she/her): The number of grants we give versus rejections varies because our award size is also variable from \$50,000 to \$300,000, so it can depend on the pool. Last year we were able to invite approximately 50 forward to the final application stage

154

00:25:02.840 --> 00:25:10.349

Alyson Pope (she/her): from an initial application round of roughly 130. But these numbers change every year.

155

00:25:13.350 --> 00:25:14.310

Sharon Burney: Thank you.

156

00:25:15.030 --> 00:25:31.619

Sharon Burney: What are the most important eligibility criteria for large-scale applications (those that are \$300,000, for example), is weight given to additional donors, proof of team expertise, scope of accompanying outreach activities, etc.?

157

00:25:31.640 --> 00:25:37.600

Sharon Burney: So we use an independent review panelist made up of experts in the field, and

158

00:25:37.730 --> 00:25:41.420

Sharon Burney: each individual project is so different

159

00:25:41.690 --> 00:25:43.850

Sharon Burney: it's hard to state that,

160

00:25:44.490 --> 00:25:50.669

Sharon Burney: as far as the money is concerned. So when you come up with your budget, template or narrative,

161

00:25:50.700 --> 00:26:08.569

Sharon Burney: they want to know that the budget makes sense. The primary focus of the project is digitization, however, so is outreach, authentic partnerships, and the rest of our core values. So do you tell a compelling story in your narrative about it? Does the subject matter of the

162

00:26:08.640 --> 00:26:14.520

Sharon Burney: collection have broad, not just local, but broad and possibly transnational appeal?

163

00:26:15.253 --> 00:26:17.866

Sharon Burney: Are the digitization

164

00:26:18.790 --> 00:26:20.198

Sharon Burney: the amount of

165

00:26:21.570 --> 00:26:23.040

Sharon Burney: If you're

166

00:26:23.741 --> 00:26:26.188

Sharon Burney: materials that are nominated

167

00:26:27.090 --> 00:26:33.052

Sharon Burney: and your work plan is equal? So you know, you don't want to have

168

00:26:33.600 --> 00:26:39.750

Sharon Burney: a collection that's large that you can't complete in the one to three years that's required in the program.

169

00:26:40.149 --> 00:26:54.159

Sharon Burney: We just want to, the reviewers just want to know that you're telling a great story about this collection and why it's necessary for possible researchers, and others in the field to see this available online.

170

00:26:54.340 --> 00:26:59.190

Sharon Burney: And does your work plan and your project make sense fiscally?

171

00:27:01.210 --> 00:27:03.930

Sharon Burney: Hope that answers the question generally.

172

00:27:07.390 --> 00:27:28.319

Alyson Pope (she/her): What about independent scholars and private archives? The program's eligibility is currently limited to nonprofit educational and cultural heritage institutions in the United States and Canada. It's not currently modeled to be open to individuals on a private basis.

173

00:27:31.660 --> 00:27:35.869

Sharon Burney: Will we be eligible if we have previously received an award

174

00:27:35.920 --> 00:27:39.419

Sharon Burney: from this program for a different project or collection set?

175

00:27:39.490 --> 00:27:44.180

Sharon Burney: So the dates for this award of the projects are to start

176

00:27:44.190 --> 00:27:50.149

Sharon Burney: January 2026, and and no later than December 3,

177

00:27:50.240 --> 00:27:55.080

Sharon Burney: 2028. So if you already have a project

178

00:27:55.140 --> 00:28:01.809

Sharon Burney: and it's completed before the start date of January 2026, you will be eligible.

179

00:28:06.846 --> 00:28:31.480

Alyson Pope (she/her): Is it acceptable to propose a project where some items may be made publicly accessible on the Internet, but potentially a large number of items would be made available to the communities represented and/or researchers by request (e.g. field notes, letters, and items where copyright cannot be determined)? As Sharon stated earlier, we do use an independent review panel on their standing panel that has a lot of

180

00:28:31.480 --> 00:28:56.399

Alyson Pope (she/her): experience evaluating these proposals. There are definitely proposals where we have had larger numbers of restricted access items due to the nature of the materials, whether they're the cultural sensitivity or private information in them that requires them to be restricted. So the panel understands that there can be a need for that

181

00:28:56.400 --> 00:29:07.110

Alyson Pope (she/her): and it just needs to be clearly explained in the application approximately what percentage of the materials you think would be restricted access, and why.

182

00:29:09.470 --> 00:29:12.650

Sharon Burney: Why is the start date so far out?

183

00:29:12.900 --> 00:29:25.200

Sharon Burney: Well, this is a two step application process. So we have an initial review application and then after the initial review application, your application will undergo a tech review from the staff.

184

00:29:25.340 --> 00:29:29.970

Sharon Burney: Then, after that we will prepare for the initial panel review.

185

00:29:30.140 --> 00:29:43.909

Sharon Burney: After the initial panel review, we then give everybody feedback, we have to get the comments together, and then, those who are invited to a final application, we start that whole process over again.

186

00:29:44.100 --> 00:30:13.177

Sharon Burney: After the final application review panel, which has to meet, we have to get the comments back. We then have to sign grant agreements with each individual organization, and make sure that those get back in time for signatures from all the appropriate people necessary. So it is a long process. But this is why it is out to make sure that we're thorough, and that we're providing people equitable abilities to write a

187

00:30:13.890 --> 00:30:16.830

Sharon Burney: competitive application. We have an applicant

188

00:30:16.870 --> 00:30:22.970

Sharon Burney: support webinar series for those invited back to the final round, which brings in experts

189

00:30:23.150 --> 00:30:31.050

Sharon Burney: from different fields, from fields to help you with some of the more laborious parts of your final application.

190

00:30:33.780 --> 00:30:38.570

Alyson Pope (she/her): If a third party scholar is working on the project, can they receive a payment?

191

00:30:38.610 --> 00:30:44.720

Alyson Pope (she/her): If so, would that be a stipend or consulting fee? Can they be designated as a PI?

192

00:30:45.670 --> 00:31:09.130

Alyson Pope (she/her): The answer to basically all of those questions are, yes. Whether it's designated as a stipend or consulting fee, or whether you denote them as a form of subcontractor, depends on the structure of your proposal and the type of work that they are doing. Are they acting as a consultant to you, or are they acting as more of a digitization vendor contractor, for instance?

193

00:31:09.854 --> 00:31:20.709

Alyson Pope (she/her): And it is possible that you can designate them as a PI, although we prefer that the primary PI be from the lead applicant institution.

194

00:31:23.240 --> 00:31:32.560

Sharon Burney: Can the scholar connected to the community receive travel funds to provide outreach with the community? Can the grant include funds for a community outreach event?

195

00:31:33.020 --> 00:31:38.020

Sharon Burney: e.g., a showing and overview of the digitized materials? Yes.

196

00:31:38.150 --> 00:31:38.940

Sharon Burney: So

197

00:31:39.780 --> 00:31:58.289

Sharon Burney: part of the authentic partnerships does allow for money, in the core values, allows for money for these types of things. We do want to look at what your outreach is gonna look like. And some of these are a showing, sometimes people do small symposiums.

198

00:31:58.835 --> 00:32:06.189

Sharon Burney: You can include that in your budget. Providing honorariums to community partners,

199

00:32:06.682 --> 00:32:12.227

Sharon Burney: people, elders and scholars, connected to the collections. Those type of

200

00:32:13.030 --> 00:32:15.890

Sharon Burney: items are allowable in your budget.

201

00:32:16.380 --> 00:32:23.580

Sharon Burney: If you want to include a travel to participate at a conference, to present your

202

00:32:24.560 --> 00:32:30.410

Sharon Burney: project to a conference that is limited to \$7,500 a year.

203

00:32:36.369 --> 00:33:03.949

Alyson Pope (she/her): Does the lead applicant institution need to be the actual holder/owner of the archival materials to be digitized? Or can it be an institution that leads and implements digitization of other entities' archival collections? May a project include digitization of important material held and owned by small local museums and community groups that have nonprofit status, but may not archive the materials in conformity with professional standards? Yes,

204

00:33:03.950 --> 00:33:21.580

Alyson Pope (she/her): these projects. This program is designed to hold space for collaborative projects. I think an example I can give from the first cohort of AUV 1, the lead organization is Washington State, but I believe they have

205

00:33:21.680 --> 00:33:43.809

Alyson Pope (she/her): 16 collaborators on that grant. There are nine tribal organizations and several other universities. They're kind of working as the program administrator, coordinating everything, and they're funneling the materials into the Plateau Peoples Portal. So they're still acting

206

00:33:44.526 --> 00:33:55.949

Alyson Pope (she/her): clearly as the lead, but there can be space for several smaller collaborators, and we are looking for authentic partnerships of collaboration through the program.

207

00:33:57.910 --> 00:34:07.780



Sharon Burney: What percentage of those forwarded to the final round are generally funded? And of those 50 finalists last year, roughly, how many received the grant?

208

00:34:08.283 --> 00:34:14.560

Sharon Burney: It's hard to get it. Do you award partial grants? If someone requests 300,000, would you award just

209

00:34:14.719 --> 00:34:16.660

Sharon Burney: 150,000?

210

00:34:17.090 --> 00:34:17.940

Sharon Burney: So

211

00:34:19.790 --> 00:34:29.399

Sharon Burney: it's really, it's really dependent upon how many people apply, how many make it to the final round, and how much those applications are requesting.

212

00:34:31.590 --> 00:34:39.640

Sharon Burney: It is really so. If everybody's asking for 300,000, our funding rate will probably be low. We have 4 million dollars to award.

213

00:34:40.110 --> 00:34:58.149

Sharon Burney: It's going to be contingent upon how many people apply. How many people actually ask for the 300,000. Or if we have unprecedented amount of applicants asking for less than 100,000 or 100 to 200. Then our funding rate will go up.

214

00:34:58.888 --> 00:35:00.772

Sharon Burney: We hope to

215

00:35:01.600 --> 00:35:13.560

Sharon Burney: try to fund as many people as possible. We'd love to give everybody a grant, but that's not always possible. We have not announced anything about the last cycle yet.

216

00:35:13.720 --> 00:35:23.600

Sharon Burney: So we are hesitant, so we will not be answering that question about how many people got funded in cohort 2. So we have not announced that yet.

217

00:35:24.335 --> 00:35:33.039

Sharon Burney: And we try not to do contingent funding. We do encourage people, though, if they want to add a cost share

218

00:35:33.543 --> 00:35:42.026

Sharon Burney: to their budgets, that they can then add a cost share to their budget. For example, sometimes people will ask for

219

00:35:43.060 --> 00:35:48.209

Sharon Burney: \$200,000, and then in their budget narrative only,

220

00:35:48.634 --> 00:35:56.329

Sharon Burney: say that we will be paying some of the salary at a cost share. So that's one way people can bring that

221

00:35:57.191 --> 00:36:03.000

Sharon Burney: total ask down by providing some of that themselves. But we don't do not require a cost share.

222

00:36:09.059 --> 00:36:21.909

Alyson Pope (she/her): Thank you for inviting us to learn about this opportunity. For smaller institutions, can the grant funds be put toward contract positions for additional hands and assistance? Yes, I know some of you may be more familiar with

223

00:36:21.910 --> 00:36:40.069

Alyson Pope (she/her): our other program *Recordings at Risk*, which requires you to use a digitization vendor. There's more flexibility in *Hidden Collections* to build your proposals to do the work as needed. There is not any kind of limitation from bringing in

224

00:36:40.596 --> 00:36:50.599

Alyson Pope (she/her): contract term employees to do digitization in-house if you do not have the capacity already on staff.

225

00:36:53.010 --> 00:36:57.170

Sharon Burney: What kinds of things do organizations use the money for?

226

00:36:57.390 --> 00:37:00.200

Sharon Burney: Well, the first thing we hope they use it for is

227

00:37:00.390 --> 00:37:08.499

Sharon Burney: all of the processes necessary for digitization. So I think this question is more about budgetary categories.

228

00:37:08.510 --> 00:37:12.649

Sharon Burney: Some organizations may use the money to

229

00:37:14.170 --> 00:37:20.200

Sharon Burney: to supplement for salary. For example, if your archivist,

230

00:37:20.260 --> 00:37:35.540

Sharon Burney: your collections manager, are going to be using a percentage of their time to work specifically on this project, they may include FTE of 25% of their time for this project for the next 3 years.

231

00:37:35.710 --> 00:37:41.139

Sharon Burney: Sometimes that also includes, and usually it includes, fringe benefits which you can add that to it.

232

00:37:41.170 --> 00:37:58.169

Sharon Burney: Sometimes people use an outside digitization vendor. Sometimes they use a combination of both doing some of the digitization in-house, and some of them externally. Those services would be put under services in your budget, and that's what they'd be using the money for.

233

00:37:58.260 --> 00:38:01.079

Sharon Burney: They use it for outreach programming.

234

00:38:02.096 --> 00:38:06.850

Sharon Burney: Sometimes they do it for metadata creation and salaries attached to that.

235

00:38:06.920 --> 00:38:08.490

Sharon Burney: Transcription

236

00:38:09.810 --> 00:38:11.640

Sharon Burney: of the metadata.

237

00:38:13.670 --> 00:38:19.570

Sharon Burney: Equipment and supplies. Your equipment and supplies budget can be as high as \$15,000 for this cycle.

238

00:38:19.590 --> 00:38:26.260

Sharon Burney: Sometimes they need a new scanner. These are only supplies that are necessary for the project, and not

239

00:38:26.972 --> 00:38:37.280

Sharon Burney: to handle your everyday expenses that your organization would already supply. So these are sometimes, services sometimes, as you heard earlier, for honorariums.

240

00:38:37.320 --> 00:38:47.440

Sharon Burney: So I would recommend that you go to our [allowable and disallowed costs](#) in the guidelines, and you'll see a breakdown of the categories and the expense types.

241

00:38:50.990 --> 00:39:07.639

Alyson Pope (she/her): We are interested in obtaining a 3D scanner and scanning artifacts that are currently on exhibit in order to expand our accessibility (both remote access and for those with disabilities). Are there parts of a project like that we should leave out of the application?

242

00:39:07.990 --> 00:39:12.519

Alyson Pope (she/her): Staff time vs. hardware costs. Things like that.

243

00:39:14.550 --> 00:39:19.989

Alyson Pope (she/her): Not necessarily. If they're all relevant to

244

00:39:20.320 --> 00:39:26.059

Alyson Pope (she/her): the project and you can justify

245

00:39:26.550 --> 00:39:33.544

Alyson Pope (she/her): their relationship to the digitization and accessibility of the materials, no.

246

00:39:34.340 --> 00:39:46.290

Alyson Pope (she/her): We do have limits for some of these categories, as I think Sharon mentioned before. We have a \$15,000 equipment and supplies limit. So you know, based on

247

00:39:46.970 --> 00:40:12.039

Alyson Pope (she/her): the hardware that you're looking at, that may not be enough, and you may then want to do a cost share to show that you're covering the rest of those hardware costs. So some of those limits may dictate how you want to flex your project design, but I wouldn't say that there's necessarily a better strategy to build out your budget from.

248

00:40:17.090 --> 00:40:23.350

Sharon Burney: I am from the north of Argentina. I'm working with an indigenous community. I want to know if we can apply.

249

00:40:23.380 --> 00:40:27.189

Sharon Burney: Unfortunately, no.

250

00:40:27.420 --> 00:40:32.989

Sharon Burney: This program is only open to nonprofit

251

00:40:34.570 --> 00:40:46.649

Sharon Burney: organization, cultural heritage and preservation organizations located within the United States or Canada. The nominated materials must be owned and held

252

00:40:46.940 --> 00:40:51.609

Sharon Burney: by an organization within the United States or Canada.

253

00:40:51.900 --> 00:40:54.880

Sharon Burney: Any other countries outside of that, unfortunately, we're not

254

00:40:54.970 --> 00:40:59.280

Sharon Burney: available able to fund and offer this program.

255

00:41:04.670 --> 00:41:29.629

Alyson Pope (she/her): Does the applicant have to use an outside service to do the digitization? Or if they have the technology skills and experience in-house, will the program support the applicant doing the digitization themselves? So yeah, there are plenty of you know, large capacity institutions that have received grants through this program that do their digitization in-house, and you will primarily see that represented in their budget

256

00:41:29.630 --> 00:41:41.399

Alyson Pope (she/her): via staff costs rather than vendor costs if they already have a digital archivist on staff, for instance. We don't dictate

257

00:41:41.760 --> 00:41:55.020

Alyson Pope (she/her): that choice for you in this program. It's based on what works best for your project, which will take in factors of the formats that you're working with, and your location.

258

00:41:57.480 --> 00:42:07.749

Sharon Burney: Given the new DOJ accessibility regulations, can the grant be applied to create transcriptions and audio descriptions for AV material digitized under the grant?

259

00:42:07.930 --> 00:42:15.549

Sharon Burney: Yes, yes it can. And specifically, with this program that amplifies unheard voices,

260

00:42:15.580 --> 00:42:20.710

Sharon Burney: most of the communities and the marginalized, marginalized communities

261

00:42:20.750 --> 00:42:23.649

Sharon Burney: reflected in the nominated materials

262

00:42:24.190 --> 00:42:30.079

Sharon Burney: typically require that anyway. There'll be language issues, language differences

263

00:42:30.580 --> 00:42:34.650

Sharon Burney: and we encourage that. So yes, you can add that to your budget.

264

00:42:40.390 --> 00:42:53.460

Alyson Pope (she/her): A variant of a query above. Does having received prior funding from another (in my case, European funding source) compromise eligibility? No. We really only track

265

00:42:53.880 --> 00:43:18.290

Alyson Pope (she/her): previous funding within our own programs. Yeah, if you were working on a large scale project for which this funding would be just covering a phase of that project, it can usually make sense to explain that in the application. We do have funded projects like this where, you know, we're funding like phase 2

266

00:43:18.290 --> 00:43:33.920

Alyson Pope (she/her): to something else that was funded through an IMLS grant. That's not something the review panel is unused to seeing, but it can be best to kind of explain it and make sure that you keep the budgeting completely separate.

267

00:43:37.920 --> 00:43:47.709

Sharon Burney: Will we be able to make the collection public on our own platform? Yeah. So the requirement for the digitization is that the metadata is made publicly available to the public.

268

00:43:49.640 --> 00:43:50.900

Sharon Burney: So that would be,

269

00:43:51.220 --> 00:44:03.037

Sharon Burney: that would be great. Sometimes we find smaller organizations who may not have the long term sustainability to house, to house the project. Sometimes

270

00:44:03.480 --> 00:44:09.419

Sharon Burney: partners with a larger organization that might have the infrastructure that's necessary for the gateway to be on both,

271

00:44:10.730 --> 00:44:15.750

Sharon Burney: on both organizations' platforms. So yes, the answer to that is, yes.

272

00:44:17.560 --> 00:44:46.650

Alyson Pope (she/her): Would an exhibition be considered a reasonable outreach activity, or is that outside the scope? This section was not clear to me in the provided materials. I do think an exhibition can be a reasonable outreach activity. We definitely have had, particularly on the museum side of grantees where exhibitions have been put together for outreach. I would say, one of the funding limitations, though, is, we do not allow funding for kind of like

273

00:44:48.740 --> 00:44:50.770

Alyson Pope (she/her): general supplies.

274

00:44:50.820 --> 00:44:57.540

Alyson Pope (she/her): So if you were doing an exhibition, we wouldn't fund like cases for it

275

00:44:57.590 --> 00:44:59.770

Alyson Pope (she/her): that you would then use

276

00:44:59.860 --> 00:45:04.699

Alyson Pope (she/her): moving forward in your museum in perpetuity. If that's a

277

00:45:04.920 --> 00:45:06.330

Alyson Pope (she/her): good example, I hope.

278

00:45:08.740 --> 00:45:16.100

Sharon Burney: Would a private collection, independent scholar be acceptable if partnered with the library of the nonprofit organization?

279

00:45:18.060 --> 00:45:21.389

Sharon Burney: So the purpose of this grant is to help

280

00:45:21.550 --> 00:45:25.399



Sharon Burney: organizations who may be nonprofit

281

00:45:25.500 --> 00:45:27.410

Sharon Burney: organizations,

282

00:45:27.870 --> 00:45:34.579

Sharon Burney: cultural institutions, cultural heritage, historical societies, museums, libraries, and such,

283

00:45:35.686 --> 00:45:38.483

Sharon Burney: who may be constricted due to

284

00:45:39.080 --> 00:45:41.030

Sharon Burney: financial limitations

285

00:45:41.690 --> 00:45:51.929

Sharon Burney: to digitize projects, not for independent scholars to have their collections digitized. Unfortunately, that is outside the wheelhouse of this project.

286

00:45:54.333 --> 00:45:58.800

Sharon Burney: I don't think I want to add anything to that, do you, Alyson?

287

00:45:59.890 --> 00:46:00.770

Sharon Burney: Okay.

288

00:46:07.910 --> 00:46:31.609

Alyson Pope (she/her): Would creation of a public facing digital exhibit that features both newly digitized materials and previously digitized materials be an allowable cost? I believe so if the focus is featuring the new materials. You can send an email with more specific details, but I don't think that we would have a limitation for that.

289

00:46:34.790 --> 00:46:51.099

Sharon Burney: Can two groups from the same institution apply? Or is it one application per institution? That's a great question. So sometimes, we have large campuses. So I'm gonna say, like the University of California, is a great example of one.

290

00:46:51.330 --> 00:46:56.990

Sharon Burney: And they may be of the library system over here, and they also have a museum.

291

00:46:57.612 --> 00:47:02.309

Sharon Burney: Yes, two groups from the same institution can apply.

292

00:47:02.410 --> 00:47:05.577

Sharon Burney: If it's a situation within the same

293

00:47:06.120 --> 00:47:08.060

Sharon Burney: EIN number

294

00:47:08.510 --> 00:47:14.050

Sharon Burney: and if you both make it to the final round, then we will have to ask for one of them to withdraw.

295

00:47:14.980 --> 00:47:17.980

Sharon Burney: But there are geographical.

296

00:47:18.020 --> 00:47:21.880

Sharon Burney: or there are some organizations who have,

297

00:47:22.420 --> 00:47:25.609

Sharon Burney: geographically have more than one

298

00:47:26.891 --> 00:47:30.179

Sharon Burney: you know, more than one area. Like

299

00:47:30.780 --> 00:47:38.720

Sharon Burney: we've had two different libraries at the same campus apply. They kind of count as two different libraries. It depends on the EIN numbers

300

00:47:39.728 --> 00:47:42.519

Sharon Burney: and the geographic location.

301

00:47:43.040 --> 00:47:44.140

Sharon Burney: Oh.

302

00:47:45.830 --> 00:47:55.580

Sharon Burney: You can apply if it's within the same. So say, it's the same library, and there are two different applications. Then you can apply, but we wouldn't fund both.

303

00:47:57.320 --> 00:47:59.110

Sharon Burney: Somebody's gonna have to withdraw.

304

00:48:00.300 --> 00:48:03.810

Sharon Burney: I hope that answers. Do you want to add anything to that, Alyson?

305

00:48:05.282 --> 00:48:06.339

Alyson Pope (she/her): I would just

306

00:48:06.540 --> 00:48:18.739

Alyson Pope (she/her): yeah. The most frequent time it comes up is when you've we have very large universities with either like branch campuses or different, like kind of

307

00:48:18.850 --> 00:48:29.689

Alyson Pope (she/her): distinct schools within their school. And in that case they have separate EIN charitable

308

00:48:30.340 --> 00:48:33.580

Alyson Pope (she/her): notations, and we do

309

00:48:34.830 --> 00:48:38.560

Alyson Pope (she/her): allow that. But we would not allow

310

00:48:39.450 --> 00:48:41.110

Alyson Pope (she/her): the

311

00:48:41.110 --> 00:48:41.850

Sharon Burney: same public.

312

00:48:41.850 --> 00:48:43.220

Alyson Pope (she/her): And yeah.

313

00:48:43.220 --> 00:48:43.930

Sharon Burney: Yeah, if it.

314

00:48:43.930 --> 00:48:50.779

Alyson Pope (she/her): We will let you know if we would let you know if we got too many from an institution, and you had to withdraw.

315

00:48:50.950 --> 00:48:58.019

Sharon Burney: And if and if there's a specific organization you want us to check that, the two applications come from, please email us at

316

00:48:58.080 --> 00:49:02.569

Sharon Burney: [hidencollections@clir.org](mailto:hidencollections@clir.org), and we'll be happy to answer that specifically for you.

317

00:49:05.720 --> 00:49:24.650

Alyson Pope (she/her): Would digitizing collections from world wide historical events qualify for this funding? Tiananmen Square student protests in the Philippines 1980's etc? As long as they're owned and held by an eligible organization in the United States or Canada, that's

318

00:49:24.830 --> 00:49:27.879

Alyson Pope (she/her): fine. They do not have to be specific

319

00:49:28.020 --> 00:49:30.440

Alyson Pope (she/her): to events

320

00:49:30.480 --> 00:49:32.500

Alyson Pope (she/her): within those to countries.

321

00:49:34.580 --> 00:49:58.059

Sharon Burney: For projects from educational institutions, do you encourage student (UG, grad, pre-doc) involvement in the scope of work? Our reviewers, our independent review panel looks favorably at those. They provide training for up and coming new generations in the GLAM professions. So I think they look great as long as the pay is equitable.

322

00:49:58.694 --> 00:50:05.919

Sharon Burney: That is a big factor for our review panels that the pay be equitable to the area in which you live

323

00:50:06.170 --> 00:50:11.340

Sharon Burney: and that. Hopefully, there's some guidance. So you would include that in your salaries.

324

00:50:11.480 --> 00:50:12.880

Sharon Burney: We do not

325

00:50:13.170 --> 00:50:15.389

Sharon Burney: cover tuition waivers.

326

00:50:20.900 --> 00:50:48.050

Alyson Pope (she/her): Does a collection of production film material (negatives, outtakes, trims, prints, etc) for an independent documentary, the subject of which would fall into the mission of this grant, qualify as a Collection? The grant would be used for digital preservation and access files for these materials.

It would again rely on whose materials these are? If they're held by an eligible

327

00:50:48.300 --> 00:50:55.837

Alyson Pope (she/her): organization. From the format description, I don't see any reason why they would not be.

328

00:50:56.870 --> 00:51:03.389

Alyson Pope (she/her): So if you want to email us with more information about that, we can

329

00:51:03.400 --> 00:51:05.280

Alyson Pope (she/her): respond. But

330

00:51:05.400 --> 00:51:10.330

Alyson Pope (she/her): if they're held by an eligible organization, I don't see a reason why they wouldn't

331

00:51:10.500 --> 00:51:13.479

Alyson Pope (she/her): be a viable collection.

332

00:51:19.090 --> 00:51:33.960

Sharon Burney: Our project will focus on 18th century documents many of which are handwritten and require transcription to increase accessibility. Would we be allowed to include the transcription consultant fees in the budget? You would add those fees

333

00:51:34.040 --> 00:51:37.712

Sharon Burney: as a service vendor, and there's a limitation on this

334

00:51:38.420 --> 00:51:42.789

Sharon Burney: and it will require a quote from that

335

00:51:42.840 --> 00:51:44.520

Sharon Burney: service vendor.

336

00:51:44.640 --> 00:51:47.419

Sharon Burney: If it's over, what is the amount? 10.

337

00:51:47.420 --> 00:51:48.210

Alyson Pope (she/her): 5,000.

338

00:51:48.210 --> 00:51:51.629

Sharon Burney: 5,000. If it's over \$5,000.

339

00:51:53.570 --> 00:51:55.840

Sharon Burney: But yes, understandably

340

00:51:56.190 --> 00:51:59.009

Sharon Burney: that would - yes, that would be allowable.

341

00:52:03.010 --> 00:52:25.430

Alyson Pope (she/her): I think this next one we already answered, basically. So I'm gonna skip to one after it. Does a minimum percentage of the project budget need to be dedicated solely to digitization costs? Unlike *RAR*, we don't have a set threshold, but we do want the focus of the program to remain on digitization and

342

00:52:25.430 --> 00:52:44.042

Alyson Pope (she/her): other project materials and activities to be supplementary or secondary to digitization as the main goal of the project. It's harder with this one to kind of do a 50/50 split, which is what we advise in our other program, we would like to see at least half the funds,

343

00:52:44.799 --> 00:52:57.170

Alyson Pope (she/her): because with in house digitization and processing it can be difficult to see exactly where the line is sometimes. But we do want the bulk of this, this awarded funds

344

00:52:57.360 --> 00:52:59.600

Alyson Pope (she/her): to be used to digitize files.

345

00:53:01.020 --> 00:53:04.290

Sharon Burney: What is an 'authentic partnership'?

346

00:53:04.430 --> 00:53:05.877

Sharon Burney: So based on

347

00:53:07.340 --> 00:53:18.380

Sharon Burney: our website, authentic partnerships include meaningful engagements with the communities and organizations who the nominated materials or the source materials will tell.

348

00:53:18.450 --> 00:53:40.737

Sharon Burney: And they want you to build inclusive teams across organizational and geographic boundaries. So each partner and projects, needs and goals should be acknowledged in the project, planning stages working to design the project together. Throughout the process, each partner should be clear on the goals and deliverables, and have a voice in any decisions about fulfilling them. So what do we mean by this?

349

00:53:41.110 --> 00:54:01.580

Sharon Burney: I'll give an example of like an Indigenous collection. An Indigenous collection, in an indigenous collection, what we want to see is that you've reached out and already built, or have and continue to build a relationship with the tribal organization whose collections that you are digitizing in this.

350

00:54:01.860 --> 00:54:29.799

Sharon Burney: What does it look like? It's getting their permission. It's bringing them to the table to have input on the collections, and how you're going to preserve it, how it's going to be made available. What their limitations may be. This shows up in honorariums for that. It shows up if you're bringing in a group of scholars or you're going to visit, you're paying for the travel for those community scholars whose collections you're talking about.

351

00:54:30.395 --> 00:54:33.010

Sharon Burney: And you're digitizing in the project.

352

00:54:33.572 --> 00:54:38.329

Sharon Burney: It includes symposiums. How are you giving back? Are you just,

353

00:54:38.380 --> 00:54:49.180

Sharon Burney: what they don't want to see is that you're just digitizing this for the benefit of you and not the community around you, and how you're bringing them to the table to have these conversations and empowering them in the process.

354

00:54:51.250 --> 00:55:12.300

Alyson Pope (she/her): We have time for a couple more. Can a nonprofit organization be the applicant partnering with historic church congregations to digitize their collections? Is there any restriction on faith based organizations being direct or indirect recipients? The primary applicant would be the nonprofit that would likely be organizing and executing the digitization.



355

00:55:12.850 --> 00:55:16.810

Alyson Pope (she/her): So in this instance, we would want those partner

356

00:55:17.120 --> 00:55:27.760

Alyson Pope (she/her): congregations to be represented in the proposal as collaborating organizations. The majority of

357

00:55:28.350 --> 00:55:45.998

Alyson Pope (she/her): congregations in the United States are 5013c, nonprofit eligible, and we do not have any kind of restrictions barring faith-based nonprofits from participating, and we have

358

00:55:47.150 --> 00:55:56.360

Alyson Pope (she/her): done numerous grants through both this program and *Recordings at Risk* to different faith organizations.

359

00:56:00.760 --> 00:56:10.429

Sharon Burney: Can we select specific items to be digitized rather than entire collections? Especially important representative samples?

360

00:56:11.010 --> 00:56:17.339

Sharon Burney: Yeah, I mean, you don't have to do an entire collection. I think what people do,

361

00:56:17.650 --> 00:56:20.780

Sharon Burney: the review panel wants it to make sense and

362

00:56:21.560 --> 00:56:27.339

Sharon Burney: sometimes trying to do the entire collection can't be done in 1 to 3 years

363

00:56:27.757 --> 00:56:39.742

Sharon Burney: Or the amount of funding it depends on how large the nominated materials are going to be. That's up to you to do to pick what's most important from the collection of the nominated materials that you're going to

364

00:56:40.720 --> 00:56:48.120

Sharon Burney: collect. Sometimes people will apply twice. They'll do a part 1 and a part 2 of one collection, because it's so massive.

365

00:56:48.780 --> 00:56:53.279

Sharon Burney: It's a very individual choice, based on the type of materials that you have,

366

00:56:53.560 --> 00:56:58.749

Sharon Burney: the staffing that you have, what you're able to do, the equipment.

367

00:56:58.840 --> 00:57:00.464

Sharon Burney: So those are very

368

00:57:01.070 --> 00:57:04.636

Sharon Burney: personalized questions. I suggest that

369

00:57:06.840 --> 00:57:07.880

Sharon Burney: that the

370

00:57:08.120 --> 00:57:16.850

Sharon Burney: what I'm going to recommend is that the reviewers wanted to make sense fiscally and resource wise, resources including your staffing.

371

00:57:21.921 --> 00:57:25.439

Alyson Pope (she/her): I think I'll take one more, Sharon, and then we'll

372

00:57:25.670 --> 00:57:50.030

Alyson Pope (she/her): bump to the "thank you" slide. Are letters of support from collaborating institutions required to be included in the initial applications, or only the final ones? So there are no letters required in the initial application. You won't need external letters of support or an internal letter of commitment until you get to the final application round.

373

00:57:50.552 --> 00:57:57.349

Alyson Pope (she/her): The only upload required in the initial application is an estimated budget narrative.

374

00:58:01.720 --> 00:58:07.559

Sharon Burney: Go we will go to the "thank you" slide. Any questions that we didn't get today, to today live,

375

00:58:07.620 --> 00:58:13.740

Sharon Burney: we will answer in the Q&A Doc that will be available on our website

376

00:58:14.050 --> 00:58:15.950

Sharon Burney: by next week.

377

00:58:16.040 --> 00:58:21.259

Sharon Burney: This time next week. Give us seven days tops to finish that.

378

00:58:21.390 --> 00:58:23.190

Sharon Burney: And you will see that

379

00:58:23.890 --> 00:58:27.459

Sharon Burney: on our website, along with the recording and the transcript

380

00:58:27.760 --> 00:58:31.520

Sharon Burney: and the Q&A Doc, which will be available as a PDF.

381

00:58:32.540 --> 00:59:02.299

Alyson Pope (she/her): And we also will have a second webinar on October 2nd, at 1:00 PM ET. You can visit the [Apply for an Award](#) page to [register for that webinar](#). That is a Q&A webinar so we take a very brief 10 minutes at the front for a little presentation and overview, and then it's just us taking your questions. So if you get into the application and you find you have some follow up questions, come back to see us October 2nd.

382

00:59:04.250 --> 00:59:05.300

Sharon Burney: Thank you.